

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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August 5, 2003

**FROM: BARBARA HALSEY, INTERIM DIRECTOR
JOBS AND EMPLOYMENT SERVICES DEPARTMENT**

**SUBJECT: AMENDMENTS TO THE MEMORANDUM OF UNDERSTANDING WITH ONE
STOP PARTNER AGENCIES FOR THE CONTINUED OPERATION OF THE
SAN BERNARDINO COUNTY EMPLOYMENT RESOURCE CENTERS**

RECOMMENDATION: Approve Amendments to renew the Memoranda of Understanding with Victor Valley College (Agreement No. 00-555 A-3) and with the State of California Employment Development Department (Agreement No. 00-545 A-3), from July 1, 2003 through December 31, 2003, for the continued operation of the San Bernardino County Employment Resource Centers.

BACKGROUND INFORMATION: The Workforce Investment Act of 1998 (WIA) requires Local Workforce Investment Areas to provide quality and customer-driven workforce development services for employers and career seekers through a One-Stop service delivery system. In cooperation with the Board of Supervisors, the Workforce Investment Board (WIB) oversees the One-Stop system (Employment Resource Centers) in San Bernardino County.

The County's Employment Resource Centers are located in Victorville, Rancho Cucamonga, San Bernardino, and Redlands. Each Center offers a full range of workforce development services, including job referrals, labor market information, career planning, supportive services, and education and training opportunities. The presence of partner agencies in the One Stop system is required under the Workforce Investment Act, and is essential for ensuring the availability of quality services for all participants. By coordinating resources, improving customer access to available resources, and providing customers with the means to achieve self-sufficiency through employment, the Employment Resource Centers have positive, long-term effects on the economic development of San Bernardino County and the standard of living for its residents.

On June 27, 2000, the Board of Supervisors approved a Memorandum of Understanding with various One-Stop system partner agencies outlining their roles within the County's One-Stop Career Centers. The partner agencies help provide an integrated, comprehensive, customer-focused, and performance based workforce development system, and participate in the day-to-day operations of the Employment Resource Centers. The Board subsequently approved amendments for the renewal of the MOU's through June 30, 2003. In accordance with Section IB of the Memorandum of Understanding that expired on June 30, 2003, the MOU is renewable for a period of up to one year, to June 30, 2004. On July 1, 2003, the Board of Supervisors approved the renewal of the MOU with fifteen One Stop partner agencies, through December 31, 2003. At that time, the amendments to renew the MOU with Victor Valley College and the State Employment Development Department (EDD) were pending approval by their governing boards.

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Approval of this item will allow the County of San Bernardino to continue to provide mandated WIA services through formal agreements with Victor Valley College and the State EDD, from July 1, 2003 through December 31, 2003. The six-month renewal will enable the WIB to receive technical assistance from the Department of Labor in order to evaluate the current one-stop system, analyze the existing MOU, and negotiate a Resource Sharing Agreement with partner agencies for the purpose of improving the quality of mandated WIA employment and training programs. The effective date of the amendments is retroactive to July 1, 2003, due to the approval required by the partner agencies' governing boards, which could not be accomplished before the expiration of the MOU.

REVIEW BY OTHERS: These amendments were recommended by the San Bernardino County Workforce Investment Board Employment Resource Committee on May 21, 2003, and were approved by the full WIB on June 9, 2003. This item was reviewed and approved as to form by County Counsel (Regina A. Coleman, Deputy County Counsel) on July 22, 2003, and was reviewed by the County Administrative Office (Patricia M. Cole, Administrative Analyst III) on July 28, 2003.

FINANCIAL IMPACT: These are non-financial MOU's. Funding for associated costs has been included in the Department's FY 2003-04 budget (SAC-JOB), and will be provided through the Workforce Investment Act of 1998. Approval of this action will not result in any additional cost to the County.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item, concurs with the Department's proposal, and recommends this action based on the non-financial nature of the MOU's. Administrative costs associated with the MOU and operation of the Employment Resource Centers are included in the Department's FY 2003-04 budget and paid for with federal Workforce Investment Act funds.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Barbara Halsey, Interim Director, JESD (909-388-4389)

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